

মিটিং রেজল্যুশন বই

MEETING RESOLUTION BOOK

মিটিং নং / Meeting No.	7
তারিখ / Date	12/01/26

উপস্থিত সভ্যগণের নাম
NAME OF MEMBERS PRESENT

স্থান / Place	Meeting Hall
সময় / Time	2 pm

১। 1. ডঃ পাপাস কুমার মুদল	৪। 4. DR. ANIMESH MAITI	৮। 8. Mr. Jounish Das	১৫। 15.
২। 2. DR. Animesh Maite	৫। 5. DR. SUDIPTA PODDAR	৯। 9. Dr. Sudipana Sarkar	১৬। 16.
৩। 3. DR. (Prof.) DEBAS DATTA	৬। 6. PROF. DR. SHANTANU BANERJEE		১৭। 17.
৪। 4. PROF. (DR) RUPA MUKHARJEE	৭। 7. DR. Debajit Pal		১৮। 18.
৫। 5. PROF. (DR) SUDIPTA PODDAR			১৯। 19.
৬। 6. PROF. DR. SHANTANU BANERJEE			২০। 20.
৭। 7. DR. Debajit Pal			২১। 21.

নং / No. রেজল্যুশন / Resolution Adopted

Highlights of today's meeting:-

A meeting of the college council was conducted under the chairmanship of principal as per the guidelines of NCISM.

Agenda:-

1. Constitution of College Council & list of members were discussed and approved.

2. The Roles & Responsibilities of College Council were explained to all members.

3. It is decided that college council will meet 4 times / year.

4. Discussion about implementation of curriculums & training programs

5. Importance of inter departmental meetings, clinical discussions & research review meetings

6. Preparation & Periodic Review of Institutional Vision Document & Academic Audit Report

Key highlights of Today's Meeting:—

1. The council reviewed the academic activities conducted during the previous month, including theory classes, practicals, demonstrations & clinical postings.
2. Implementation of prescribed curriculum & teaching schedule is reviewed. HOD's reported progress of syllabus completion.
3. Council reviewed student's attendance, discipline & academic performance.
4. Review of hospital & clinical activities was carried out including OPD & IPD patient attendance, clinical case discussion, ward rounds, student clinical training.
5. Discussion of inter departmental meetings, records, clinical meetings, case presentations, statistical review.
6. Progress of Research Activities, Seminars, Workshops, Journal clubs, Departmental presentations.
7. Reviewed the activities related to co-curricular & extra-curricular programs including health camps, awareness program, yoga.
8. Discussion about availability of teaching materials & its maintenance, lab facilities, hospital equipments required for effective teaching & clinical experience.
9. It is decided that departments should continue to strengthen academic standards, improve clinical exposure for students, and promote research & community outreach activities.
10. Progress of Institutional Development & Activities & quality improvement measures were reviewed including documentation, & Record Maintenance.